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## **AGENDA BICYCLE ADVISORY COMMITTEE**

Monday, February 4, 2013, at 3:00 p.m.  
City Council Chambers, 1825 Strand Way, Coronado, CA 92118

1. ROLL CALL
2. APPROVAL OF DECEMBER 3, 2012 MEETING MINUTES
3. ORAL COMMUNICATIONS Each person wishing to speak before the Bicycle Advisory Committee (BAC) shall give their name and limit the presentation to three (3) minutes. State law generally precludes the Committee from discussing or acting upon any topic initially presented during oral communication.
4. PRESENTATION FROM CALTRANS BICYCLE COORDINATOR, SETH CUTTER
5. UPDATE FROM STAFF ON INFORMATION ITEMS INCLUDING:
  - Bicycle Accidents
  - Orange Avenue Bicycle Corrals
  - Cays Entrance Study
  - Bicycle Safety Brochure
6. WORK PLAN FOR BICYCLE FRIENDLY COMMUNITY (BFC) APPLICATION
  - Staff Comments
  - Application Assignments
  - Diversion Program
  - Bike to Work Month (May)
  - May "Not a Ciclovía" Event Planning
7. Review of 2012 Report to Council
8. UPDATES FROM SUBCOMMITTEES
  - a. Education and Encouragement
  - b. Safety, Security, and Enforcement
  - c. Engineering
  - d. Funding, Regional Cooperation, Integration, and Measurement of Success
  - e. Question: Are subcommittees still helpful/necessary?

9. PROPOSED FUTURE AGENDA ITEMS

March

- 1) Review Draft BFC Application Answers
- 2) Updates on Diversion Program, Bike to Work Month, and “Not a Ciclovía” Event
- 3) Mayor’s Ride Planning

April

- 1) Review Draft BFC Application Package
- 2) Updates on Diversion Program, Bike to Work Month, “Not a Ciclovía” Event, and Mayor’s Ride
- 3) Recommend Mayor Proclaim May “Bike to Work Month”

May

- 1) Review Draft BFC Application Package
- 2) Updates on Diversion Program, Bike to Work Month, “Not a Ciclovía” Event, and Mayor’s Ride

June

- 1) Review Final Draft of BFC Application Package
- 2) Update on Diversion Program
- 3) Debrief on Bike to Work Month, “Not a Ciclovía” Event, and Mayor’s Ride

Unscheduled Ideas:

- a) Beach Bike Path
  - i. Presentation from Long Beach Officials Re: Bike Path on Beach
  - ii. Hotel Del Paseo Process
- b) Ciclovía Planning

10. ADJOURNMENT

**MEETING MINUTES  
CORONADO BICYCLE ADVISORY COMMITTEE (BAC)**

Monday, December 3, 2012, at 3:00 p.m.

City Council Chambers, City Hall  
1825 Strand Way, Coronado, CA 92118

1. ROLL CALL: Chair Larry Hofstetter, Vice Chair Bruce Johnson, Pat Callahan, Bruce Davidson, Dan Orr and Trisha Trowbridge  
Absent: Dot Harms  
City Staff: Principal Engineer Jim Newton and Recording Secretary Nancy Reynolds
2. APPROVAL OF NOVEMBER 5, 2012 MEETING MINUTES: The minutes were approved unanimously.
3. ORAL COMMUNICATIONS: None.
4. UPDATE FROM STAFF/BAC MEMBERS ON INFORMATION ITEMS:
  - Bicycle-Related Accidents – Mr. Newton reported that he did not receive any bicycle accident reports for November.
  - Hotel del Coronado Bike Path – This was in the hotel’s master plan and included in the master plan EIR. Peter Fait in the City’s Community Development Department has information about how this was accomplished. A similar environmental assessment would be needed to pursue a bike path on the beach.
  - Bike Corrals – This will probably go to the City Council in January.
  - Grants – The City is still waiting to hear back from Caltrans on the scenic loop and the Safe Routes to School project.
  - Brochure – Bicycling on Sidewalks – Mr. Newton said he wants to have the BAC consider the no biking on sidewalk zones, whether they should be expanded or contracted, and what kind of signage program there should be. He has asked the Police Department what needs to be put on the signs and then the BAC can decide what kind of sign it likes and which one is most effective. Mr. Hofstetter said that once the brochure is created it’s important to get it out to the schools, parents and business district.
  - Tree Roots on Bike Path between Golf Course and Caltrans Right-of-Way – Mr. Davidson said there are tree roots wreaking havoc on the bike path and it’s a safety issue. Mr. Hofstetter said that area is Port District property.
  - Bicycle Website – Mr. Johnson advocated having a simple informational bicycle website with links on ecoronado.com and coronadopatch.com. This way the average person or visitor can find out what’s going on. Mr. Hofstetter said he’s familiar with bicycle advocacy groups sponsoring this; they’re not associated with a government, so the Brown Act does not apply.
  - Recreation Department Input – Lori Stuckey, with the City’s Recreation Department, said that depending on the timing, they can get bike events into their brochure.
  - Presentation at SANDAG – Mr. Hofstetter reported on a SANDAG meeting where Andreas Røhl from Copenhagen gave a briefing. He said that 30% of people in Copenhagen ride a bike to work, 30% walk to work and 30% take mass transit. Ten

percent drive. He said don't steer people away from using bicycles as transportation because of safety issues; complete your bike infrastructure – don't leave gaps where people get dropped off in the middle of nowhere; and market it.

5. DISCUSSION: WORKSHOP WITH CITY MANAGER AND DEPARTMENT DIRECTORS (January 7, 10:00 a.m., at the new Club Room and Boathouse): The City Manager plans to use the application for Bike-Friendly City status as the agenda. Mr. Hofstetter said he had suggested having one of the local bike gurus, like Brian Jones, kick off the meeting and say how they've been doing it. He asked the BAC members to have read the application prior to the workshop.

6. DISCUSSION TOPIC: ANNUAL REPORT TO CITY COUNCIL: Mr. Hofstetter will take the lead; he asked the committee members to give him anything they'd like included.

7. ELECTIONS FOR 2013 CHAIR AND VICE-CHAIR POSITIONS: Mr. Orr was elected Chair and Mr. Davidson was elected Vice Chair unanimously. Mr. Callahan recognized Mr. Hofstetter's services to the BAC; he has inspired everyone with whom he's come into contact. Ms. Trowbridge recognized Mr. Johnson for his services as Vice Chair.

8. UPDATES FROM SUBCOMMITTEES:

a. Education, Outreach and Encouragement – Ms. Trowbridge reported that she and Ms. Harms attended a SAFE meeting on November 6. At the previous SAFE meeting there was a discussion about bike safety and the need to have a balance of enforcement and education, aimed at keeping kids safe. Ms. Trowbridge and Ms. Harms want the BAC to meet again with the Police Chief and Sgt. Diana Drummey to hear more about the juvenile bicycle diversion program; to be clear on the rules; and understand that enforcement does not make bad guys out of the police.

b. Safety, Security and Enforcement – Discussed in conjunction with Item a. above.

c. Engineering – Mr. Davidson said that on January 15 the BAC's recommendations on bike corrals will be presented to the City Council. Mr. Callahan observed that the bike racks in Spreckels Park are very attractive and very sturdy.

d. Funding, Regional Cooperation, Integration, and Measurement of Success – No update.

9. PROPOSED FUTURE AGENDA ITEMS: For the February 4, 2013 meeting:

- Peter Fait to discuss Hotel Del's new pathway and the hurdles to get it approved
- Presentation by Seth Cutter, Caltrans bicycle representative

10. ADJOURNMENT: The meeting adjourned at 4:07 p.m.

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Larry Hofstetter, Chair

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Nancy Reynolds, Recording Secretary

# **Coronado Bicycle Advisory Committee Annual Report 2012**

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## **ANNUAL REPORT**

This is the first annual report for the Coronado **Bicycle Advisory Committee (BAC)**. The report documents principal activities between December 5, 2011 and December 31, 2012. During this period, the BAC conducted thirteen monthly meetings.

## **COMMITTEE ESTABLISHMENT**

The City Council established the BAC by Resolution No. 8496 adopted on August 16, 2011. In summary, the resolution lists the following duties of the BAC:

- A. Make recommendations to the City Council on bicycle-related matters including bicycle safety.
- B. Coordinate bicycle education events.
- C. Recommend events to encourage bicycle ridership.
- D. Annually evaluate the City's progress in implementing Coronado's Bicycle Master Plan.
- E. Establish long and short term goals for the City consistent with the Bicycle Master Plan.
- F. Submit an annual report listing progress in implementing the Bicycle Master Plan, identifying bicycle-related programs and events conducted within the City, reviewing funding opportunities, identifying recent bicycle-related innovations, and reviewing changes in legislation that may affect bicycles as a mode of transportation.

## **APPOINTMENT OF MEMBERS**

The City Council appointed the following BAC committee members at its November 1, 2011 meeting:

**Pat Callahan, Bruce Davidson, Dot Harms, Larry Hofstetter, Bruce Johnson, Dan Orr, and Trisha Trowbridge**

## **GOVERNANCE**

The resolution requires that the BAC shall annually elect a Chairperson and a Vice Chairperson. At the initial meeting of the BAC on December 5, 2011, the BAC elected Larry Hofstetter as Chairperson and Bruce Johnson as Vice Chairperson for calendar year 2012. At the December 3, 2012 meeting, the BAC elected Dan Orr as Chairperson and Bruce Davison as Vice Chairperson for calendar year 2013.

## **PUBLIC PARTICIPATION**

Public input is a standing agenda item at each BAC meeting. This enables the public to comment on specific agenda items or on any other topic related to bicycle safety and infrastructures issues. Prior to the establishment of the BAC, the City Council approved the City of Coronado Bicycle Master Plan (BMP), dated March 2011. In the development of the Bicycle Master Plan, the City held two public workshops on May 26 and November 30, 2010. The City used the workshops to inform the public of the scope of the plan and to seek comments, suggestions, and recommendations.

# Coronado Bicycle Advisory Committee Annual Report 2012

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## BICYCLE MASTER PLAN REVIEW

As an early activity, the BAC reviewed Coronado's Bicycle Master Plan. Nationally, the bicycle master planning approach is divided into five areas. They are:

### Engineering, Education, Encouragement, Enforcement, Evaluation

The focus of Coronado's Bicycle Master Plan is primarily in the area of bicycle infrastructure (Engineering). The BAC wishes to thank the City Council, City staff, the Ad Hoc Bicycle Committee and the consultant, KTU+A, for development and approval of the Bicycle Master Plan.

## OUR VISION

A pleasant and safe bicycling experience for all: Families, visitors, commuters, and recreational enthusiasts.

## METHODOLOGY

At its January 19, 2012 meeting, the BAC decided to use a subcommittee approach to tackle its many assigned duties. Basically, the subcommittees were aligned along the five E's. The agreed-to subcommittees are:

- Education and Encouragement
- Safety, Security and Enforcement
- Engineering
- Funding, Regional Cooperation, Integration, and Measurements of Success

## COOPERATION

The successful implementation of the Bicycle Master Plan requires full community involvement and cooperation with our regional, state, and federal partners.

In addition to our residents, the business community, our schools, bicycle commuters, service groups, and tourists, BAC members have met with City staff and City commissions/committees as well as many other organizations, and advocacy groups.

A partial list includes:

- |   |  |
|---|--|
| - Coronado Transportation Commission      | - Coronado Chamber of Commerce                   |
| - Traffic Operations Committee            | - Coronado MainStreet                            |
| - Naval Complexes Coordinating Group      | - Coronado SAFE                                  |
| - Coronado Tourism improvement District   | - Silver Strand Beautification Committee         |
| - Coronado Unified School District        | - San Diego County Bicycle Coalition             |
| - SANDAG Bayshore Bike Working Group      | - California Bicycle Coalition                   |
| - SANDAG Bicycle-Pedestrian Working Group | - League of American Bicyclist                   |
| - U.S. Fish and Wildlife                  | - Assoc. of Pedestrian and Bicycle Professionals |

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## BUDGET

As a committee, the BAC has no City budget.

## STAFF SUPPORT

Over the year, the BAC required significant support from the City staff. The BAC wishes to thank Mr. Jim Newton and Ms. Nancy Reynolds for their unwavering support and Herculean efforts.

## SPECIAL PRESENTATIONS

In addition to regular staff presentations and project updates, the BAC received a number of special presentations during the year. The presentations served to highlight and educate. A partial list of presentations:

- Bicycle Master Plan Overview – Jim Newton
- Annual Traffic Report – Jim Newton
- Coronado Cays Entrance Status – Jim Newton
- Strand Beautification – Phil Monroe/Liza Butler
- SANDAG Bicycle Outreach Program – Beth Robrahn
- SANDAG Bayshore Bikeway Signage – Bridget Underly
- Bicycle Parking 101- Larry Hofstetter
- Bayshore Bikeway Intersections – Larry Hofstetter
- Public Outreach and Communications – Janine Zúñiga
- Bicycle Friendly Community Workshop – Blair King

## ACTIONS AND RECOMMENDATIONS

Over the course of the year, the BAC reviewed the Bicycle Master Plan, analyzed bicycle accidents, inspected existing bicycle infrastructure, listened to public comments, conducted outreach, and worked with staff to make bicycling in Coronado safer and more enjoyable.

The following is a summary of BAC actions and recommendations for 2012:

- Recommend the City begin the first steps necessary to install a bicycle/pedestrian path on the beach along Ocean Boulevard.
- As a priority, complete the scenic bicycle loop around Coronado. (Grant approved.)
- Support City's efforts with Caltrans to install a bicycle parking corral on Orange Avenue in front of the Village Theater. (Caltrans did not approve installation in right-of-way.)
- Recommend the City use the APBP standards for bicycle parking racks.
- Recommend the City install inverted "U"-style bicycle racks at the new Community Center/Boathouse. (Complete.)
- Recommend the City require the USFW agency to install its post and cable fence at least 5 feet from the edge of the Bayshore Bikeway. (Complete.)
- Support the City's grant applications for:
  - + Bicycle Transportation Account (BTA) Grant to complete the proposed "Scenic Loop". (Approved.)

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- + Bicycle Transportation Account (BTA) Grant for Safe Routes to School. (Approved.)
- + Active Transportation Grant to study Cays Intersection Improvements. (Not approved.)
- + Active Transportation Grant to improve and stabilize the Bayshore Bikeway shoulders. (Not approved.)
- Reviewed options to improve the Coronado Cays/SR 75 bicycle/pedestrian intersection. Recommend line-of-sight improvement be made to the intersection. (In progress.)
- Developed an Orange Avenue Specific Bicycle Parking Plan. (In progress.)
- Recommend the City apply for the League of American Bicyclists "Bicycle Friendly Community" designation. (In progress.)
- Support the Coronado Tourism Improvement District's efforts in recommending a coordinated wayfinding signage program. (Ongoing.)
- Concur with the City's plan to install inverted "U"-style bicycle racks in Spreckels Park. (Complete.)
- Recommend the City establish a Bicycle Action line on its website. (Complete.)
- In support of Bicycle Month (May) promoted the Mayor's around Coronado Bicycle Ride. (Complete.)
- Installed "Bike to Work" banner on Orange Avenue. (Complete.)
- Conducted in-place bicycle infrastructure reviews and made recommendations to correct deficiencies.
- Recommended the City petition Caltrans for permission to install "sharrows" on Orange Avenue.
- Developed media presentations to share with City committees, service organizations, and the general public. (Complete.)
- Recommended the City develop a media handout that describes the rules for enjoying a safe Coronado bicycle ride. (In progress.)
- Recommended the City not approve at this time SANDAG's request to install additional signage along the Coronado segment of the Bayshore Bikeway. (Complete.)
- Recommend the City move forward to install bicycle corrals adjacent to Orange Avenue. (In progress)
- Coordinated with Coronado SAFE to publish *Coronado Bike Safe Rules*.
- Recommended the City conduct a staff workshop to kick off the Bicycle Friendly Community application process. (Complete.)

### LESSONS LEARNED

The workload to implement the Bicycle Master Plan is significant. The committee has had varying degrees of success in moving forward projects related to each of the 5 E's. The availability of committee and staff time as well as funding is often a limiting factor. I applaud the decision to use the "Bicycle Friendly Community" application as a template to focus our community effort to make bicycling safer and friendlier.

### LOOKING AHEAD

The new federal transportation law, Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21), changes the landscape for funding bicycle-related projects. The former three separate funding



## **Coronado Bicycle Advisory Committee Annual Report 2012**

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streams, Transportation Enhancement, Safe Routes to School, and Recreational Trails, are now lumped together into one pot called Transportation Alternatives. There is still funding available.

However, competition for the funds will increase and the local communities must push the State to use available funds on active transportation projects.

2013 will be an exciting year.

**RESPECTFULLY SUBMITTED**

Larry Hofstetter, BAC Chair for 2012